



GRATITUDE IN LOOKING BACK,
EXCELLENCE REACHING TOMORROW

105 SE 2ND ST; BOX 29; GILBERT, IOWA 50105
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**Gilbert City Council
Minutes
Council Chamber, February 10, 2020 at 6:00 PM**

Present: Mayor: Jonathan Popp, Council members: Shaon Anderson, Teri Gallahan, Katie Jerkins and Frank Rydl.

Guests: City Attorney Frank Feilmeyer, Scott Williams with Fox Engineering, Dustin Ingram with Ames Chamber of Commerce, Fire Chief David Zeisneiss, David Varner and Story County Board Supervisor Linda Murken.

Mayor Jonathan Popp led in the Pledge of Allegiance.

Motion to approve the Consent Agenda consisting of the February 10, 2020 Agenda; Minutes from the January 6, 2020 and January 20, 2020 Regular Meetings, as well as the Claims/Revenue reports from January 1–31, 2020. (Jerkins/Rydl). MCU (4).

Open Forum: D. Ingram spoke to the council about the Strategic Plan for the Ames Chamber of Commerce.

S. Williams led discussion on Main Street improvements. Williams expects final plans to be completed after April. No action was taken.

Motion to approve pay request #5 by Woodruff Construction, LLC for Water Treatment Plant Project in the amount of \$105,459.50. (Rydl/Anderson). MCU (4).

Motion to open Public Hearing on FY 2020-2021 Maximum Property Tax Dollars (6:07 pm)(Rydl/Jerkins). MCU (4). Clerk spoke about the levy rate. No other comments were made or submitted. Motion to close the public hearing (6:08 pm)(Gallahan/Rydl). MCU (4).

Motion to approve Resolution 2020-02-01 Approval of FY 2020-2021 Maximum Property Tax Dollars. (Gallahan/Rydl). (Roll Call: aye- Anderson, Gallahan, Jerkins, Rydl; nay- none; absent – Miller). Motion passed.

City Attorney led discussion on condemnation procedures of 306 Second St. and 216 First St. D. Varner also spoke to council about the properties. Varner stated his attorney would provide a deadline for cleanup to the city council no later than Feb. 24, 2020. No action was taken.

Motion to appoint Kristi Dillon and Anne Sents to three year terms on the Parks and Recreation board to end February 2023. (Gallahan/Anderson). MCU(4).

Motion not to exceed \$3,500 for purchase and install of a projector, television and screen for the Red Buchman community center. (Gallahan/Anderson). MCU(4).

Motion to approve a lease agreement with Oxen Technologies for a firewall and malware for city hall. (Anderson/Rydl). MCU(4).

Motion to approve Resolution 2020-02-02 Amending Employee Policy Handbook relating to compensatory time. (Gallahan/Rydl). (Roll Call: aye- Anderson, Gallahan, Jerkins, Rydl; nay- none; absent- Miller). Motion passed.

Motion to approve Resolution 2020-02-03 Setting March 2, 2020 at 6:00 pm as the date and time of a hearing on the city budget for FY 2020-2021. (Gallahan/Rydl). (Roll Call: aye- Anderson, Gallahan, Jerkins, Rydl; nay- none; absent- Miller). Motion passed.

Motion to approve a liquor license for Open Flame Restaurant. (Jerkins/Anderson), MCU (4).

Motion to approve tax abatement for 405 Huntington. (Jerkins/Gallahan). MCU (4).

Motion to post open position for Administrative Assistant for two weeks ending on Feb. 24, 2020. (Jerkins/Rydl). MCU (4).

Next council meeting will be March 2, 2020 at 6:00 pm in the Council chambers at City Hall.

Committee reports were given. No action was taken.

Motion to adjourn. (Gallahan/Anderson). MCU (4).

REVENUES REPORT**January 1-31, 2020****Revenues**

Building Permits	\$150.00
Resource Recovery	\$1,410.25
R.B. Community Center Rent	\$220.00
R.B. Community Center Donations	\$240.00
Rent	\$2,000.00
Subdivision, Engineer Reimbursement	\$818.50
Clerk, Misc.	\$778.33
General, Property Taxes	\$753.86
General, Insurance-Property Tax	\$54.12
General, Interest	\$6,200.70
General, Misc.	\$25.12
Road Use Tax	\$14,711.01
Local Option Tax	\$12,055.07
Employee Benefits-Property Tax	\$100.22
Utility Billing Payments	\$45,315.45
Water, Debt fee	\$9,163.53
Water, Deposits	\$200.00
Water, Misc.	\$18,351.00
Water, Proceeds from Loan	\$627,382.37
Sewer, Debt fee	\$12,172.95
Revenue Total	\$752,102.48

CLAIMS REPORT**January 1-31, 2020****General**

Access Systems	
Copier/supplies	\$242.59
Alliant Energy	
Elec./Natural gas utility	\$1,761.32
Arend's Sanitation	
Sanitation services	\$33.30
Card Services	
Google services & supplies	\$82.47
Century Link	
City Hall phone/fax	\$340.82
Dick's Fire Extenguisher, Inc.	
Fire extenguisher service	\$60.72
First National Bank	
Fed/FICA Tax	\$2,639.06
Gatehouse Media	
Publishing	\$3,088.96
Gilbert/Franklin Fire Agency	
FY 19-20 Support 2nd pmt.	\$27,079.00

Supplies	\$10.17
Conley's Trucking, Inc.	
Ice control sand	\$784.41
Dick's Fire Extenguisher, Inc.	
Fire entenguisher service	\$30.36
First National Bank	
Fed/FICA Tax	\$851.10
Fox Engineering	
Engineering services	\$845.00
IPERS	
Pension	\$499.11
Key Coop	
Vehicle fuel	\$152.45
Knapp Tedesco Insurance	
New plow insurance	\$226.00
O'Donnell Ace Hardware	
Supplies	\$5.85
Verizon Wireless	
cell phone	\$8.85
Wheeler Auto Supply, Inc.	
Supplies	\$127.44
Windstream	
Telephone	\$29.24
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	\$6,073.09

Employee Benefits

AETNA Behavioral Health	
Employee insurance	\$7.56
Delta Dental	
Employee insurance	\$44.24
GIS Benefits	
Employee insurance	\$40.70
IA Workforce Development	
Unemployment tax	\$2.29
IPERS	
Correction	\$0.01
Wellmark Blue Cross	
Employee health insurance	\$1,263.36
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	\$1,358.16

Water

AETNA Behavioral Health	
Employee insurance	\$2.52
Ag Source	
Water testing	\$543.31
Alliant Energy	
Elec./Natural gas utility	\$1,266.81

AETNA Behavioral Health		
Employee insurance		\$2.52
Alliant Energy		
Elec./Natural gas utility		\$3,841.45
Arend's Sanitation		
Sanitation Services		\$16.65
Delta Dental		
Employee insurance		\$9.48
Dick's Fire Extenguisher, Inc.		
Fire extenguisher service		\$30.36
First National Bank		
Fed/FICA Tax		\$877.24
Fox Engineering		
Engineering		\$545.00
GIS Benefits		
Employee insurance		\$13.57
IA Dept. of Revenue		
Sales tax		\$211.36
IA Workforce Development		
Unemployment tax		\$0.77
IPERS		
Pension		\$581.22
Key Coop		
Vehicle fuel/ supplies		\$25.41
O'Donnell Ace Hardware		
Supplies		\$5.85
Postmaster		
postage		\$54.64
Tad Stupp		
Cell phone reimbursement		\$15.50
Verizon Wireless		
Cell phone		\$8.83
Wellmark Blue Cross		
Emp. Health Insurance		\$271.75
Windstream		
Telephone service		\$29.22
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		\$6,540.82
<u>Storm Sewer</u>		
IA Dept. of Revenue		
Sales tax		\$24.55
JCG Land Services, Inc.		
Main St. project		\$45.40
Key Coop		
Vehicle fuel/supplies		\$25.41
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		\$95.36