



GRATITUDE IN LOOKING BACK,
EXCELLENCE REACHING TOMORROW

105 SE 2ND ST; BOX 29; GILBERT, IOWA 50105
PH. (515) 233-2670 FAX. (515) 233-8020

Gilbert City Council
Minutes
tele-meeting via Zoom.us
March 8, 2021 at 6:00 PM

Present: Mayor Jonathon Popp, Council members: Shaon Anderson, Teri Gallahan, Katie Jerkins and Frank Rydl.

Guests: City Engineer Scott Williams, Fox Engineer Steve Van Dyke, Water Operator Alan Hanson, Parks and Recreation Chairman Paul Nees and Mary Buchman.

Mayor Popp waived the Pledge of Allegiance due to the sound and timing difficulty over the online format.

Motion to approve the Consent Agenda consisting of the March 8, 2021 Agenda; Minutes from the February 1, 2021 Regular Meeting and the Claims/Revenue reports from February 1–28, 2021. (Gallahan/Jerkins). MCU (4).

Open Forum: no comments were made or presented.

Discussion was held on the Sand Volleyball court in Banford Park. Nees informed the council the school booster club may be interested in installing a second court for use by the high school volleyball team during their off season. Nees will present more details at a future meeting.

Motion to allow Parks & Recreation to spend up to \$1,000.00 on pickleball equipment. (Gallahan/Anderson). MCU(4).

Motion to approve Resolution 2021-03-01 Approving drawings, specifications, form of agreement and opinion of cost for public improvements on Main Street. (Rydl/Anderson). (Roll Call: aye- Anderson, Gallahan, Jerkins, Rydl; nay- none; absent-Miller). Motion passed.

No action taken on Resolution 2021-03-02 Awarding contract for public improvements, authorizing execution of contract and authorizing execution of notice to proceed. (PCC Base Bid). Resolution died.

Motion to approve Resolution 2021-03-03 Awarding contract for public improvements, authorizing execution of contract and authorizing execution of notice to proceed. (HMA Alternate Bid). (Gallahan/Rydl). (Roll Call: aye- Anderson, Gallahan, Jerkins, Rydl; nay- none; absent-Miller). Motion passed.

Motion to approve Woodruff Change Order request 3; for a no-cost time extension through April 30, 2021.(Anderson/Gallahan). MCU(4).

Motion to approve Pay Request 18 by Woodruff Construction totaling \$106,823.70. (Gallahan/Jerkins). MCU(4).

Discussion on sludge removal from lagoons. Council directed engineer Steve Van Dyke to move forward with extension request to IDNR.

Motion to approve participation in wastewater disinfection study and direct project engineer VanDyke to ask SAGAR to help offset testing costs.(Rydl/Jerkins). MCU(4).

Motion to open public hearing on Fiscal Year 2021-2022 City Budget (7:04 pm). (Gallahan/Anderson). MCU (4). No comments were made or presented. Motion to close the public hearing (7:05 pm). (Gallahan/Rydl). MCU (4).

Motion to approve Resolution 2021-03-04 Adoption and Certification of City Tax Levies of the FY 21-22 City Budget. (Gallahan/Rydl) (Roll Call: aye- Anderson, Gallahan, Jerkins, Rydl; nay- none; absent-Miller). Motion passed.

Discussion was held on date for city wide garage sales. Item tabled until March 15, 2021 council meeting.

Motion to approve request of bids for nuisance mowing. (Gallahan/Rydl). MCU(4).

Committee reports were given. No action was taken.

Next council meeting will be March 15, 2021 at 6:00 pm via Zoom.

Motion to adjourn. (Gallahan/Jerkins). MCU(4).

Jonathan C. Popp, Mayor

Sonia Arellano Sundberg, City Clerk/Treasurer

REVENUES REPORT**February 1-28, 2021****Revenues**

Building Permits	\$577.68
Resource Recovery	\$1,330.80
R.B. Community Center Donations	\$235.00
Rent	\$2,140.00
Clerk, Misc.	\$743.74
General, Property Taxes	\$9,386.11
General, Insurance-Property Taxes	\$730.09
Road Use Tax	\$9,457.04
Employee Benefits - Property Taxes	\$1,515.22
Local Option Tax	\$11,417.70
Property Taxes - Debt Service	\$706.26
Utility Billing Payments	\$49,761.68
Water, Debt fee	\$9,243.22
Water, Deposits	\$300.00
Water, Proceeds from loan	\$27,222.25
Sewer, Debt fee	\$11,939.71
Revenue Total	\$136,706.50

CLAIMS REPORT**February 1-28, 2021****General**

Access Systems	
Copier	\$263.14
Alliant Energy	
Elec./Natural gas utility	\$2,243.62
Arend's Sanitation	
Sanitation services	\$33.30
Bertha Bartlett Public Library	
28E Contract services	\$22,000.00
Card Services	
Google services & supplies	\$95.69
Century Link	
City hall phone/fax	\$184.02
First National Bank	
Fed/FICA Tax	\$2,304.77
Gatehouse Media	
Legal publishing	\$441.64
Helping Hands/Sarah King	
City hall cleaning	\$300.00
IMFOA	
Annual Dues	\$100.00
IPERS	
Pension	\$1,386.17

Key Coop		
Vehicle fuel		\$31.81
Oxen Technologies		
Firewall		\$145.00
Pasley & Singer Law Firm		
Legal services		\$1,990.60
Safe Building Compliance		
Inspections		\$375.00
Story County Animal Control		
28E Contract services		\$385.00
Stratford Telephone		
Telecommunications		\$43.45
Verizon Wireless		
Cell phone		\$37.52
Vet Con, LLC		
Snow removal		\$2,070.00
Windstream		
Telecommunications		\$83.74
Witt, Shelly		
Library cleaning		\$230.00
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		\$34,744.47

Red Buchman Community Center

Stratford Telephone		
Communication services		\$3.49
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		\$3.49

Road Use

Alliant Energy		
Elec./Natural gas utility		\$3,105.16
Arend's Sanitation		
Sanitation Services		\$16.65
Card Services		
Fuel		\$64.48
Conley's Trucking, Inc.		
Ice control sand		\$398.98
First National Bank		
Fed/FICA Tax		\$891.73
Hawkeye Truck Equipment		
Snow plow equipment		\$134.00
Hokel Machine Supply		
Backhoe equipment		\$6.42
IPERS		
Pension		\$525.81
Key Coop		
Vehicle fuel		\$190.87
O'Donnell Ace Hardware		

Supplies	\$24.82
Tim Mattingly	
Fuel reimbursement	\$15.48
Verizon Wireless	
cell phone	\$18.74
Windstream	
Telecommunications	\$17.59
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	\$5,410.73

Employee Benefits

Delta Dental	
Employee insurance	\$58.16
GIS Benefits	
Employee insurance	\$26.56
Wellmark Blue Cross	
Employee health insurance	\$1,531.20
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	\$1,615.92

Water

Ag Source	
Water testing	\$558.00
Alliant Energy	
Elec./Natural gas utility	\$1,838.18
Arend's Sanitation	
Sanitation Services	\$16.65
Century Link	
Telecommunications	\$74.74
Delta Dental	
Employee insurance	\$12.47
Diller Electrical Inc.	
Brine tank repair	\$180.00
First National Bank	
Fed/FICA Tax	\$987.70
GIS Benefits	
Employee insurance	\$8.85
Hach Co.	
Testing supplies	\$2,819.09
Haselhoff Air Solutions	
Water plant repair	\$406.90
Hawkins, Inc.	
Chlorine	\$1,090.10
Hokel Machine Supply	
Supplies	\$32.96
IPERS	
Pension	\$798.78
Key Coop	
Vehicle Fuel	\$31.81

Lenning Electric & HVAC		
Water plant repairs		\$155.95
Midland Power Coop.		
Pump house electricity		\$592.62
O'Donnell Ace Hardware		
Supplies		\$54.01
Staples		
Supplies		\$28.99
Stratford Telephone		
Dedicated IP		\$10.49
USA Bluebook		
Supplies		\$709.59
Verizon Wireless		
Cell phone		\$18.76
Wellmark Blue Cross		
Emp. health insurance		\$329.37
Windstream		
Telecommunications		\$17.58
Woodruff Construction		
Water plant project		\$6,056.25
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		\$16,829.84

Sewer

Alliant Energy		
Elec./Natural gas utility		\$2,980.96
Arend's Sanitation		
Sanitation Services		\$16.65
Delta Dental		
Employee insurance		\$12.47
First National Bank		
Fed/FICA Tax		\$288.79
Fox Engineering		
Engineering services		\$5,944.50
GIS Benefits		
Employee insurance		\$8.85
Hokel Machine Supply		
Supplies		\$32.95
IPERS		
Pension		\$204.52
Key Coop		
Vehicle fuel/ supplies		\$31.81
O'Donnell Ace Hardware		
Supplies		\$52.15
Staples		
Supplies		\$28.99
Verizon Wireless		

Cell phone	\$18.76
Wellmark Blue Cross	
Emp. Health Insurance	\$329.37
Wheeler Auto Supply	
Supplies	\$39.99
Windstream	
Telecommunications	\$17.58
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	\$10,008.34

Storm Sewer

Key Coop	
Vehicle fuel/supplies	\$31.81
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	\$31.81

Utility Refund Checks

Water deposit refunds	\$200.54
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	\$200.54

Payroll Checks on 2/11/21	\$5,164.90
Payroll Checks on 2/25/21	\$8,489.04
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	\$13,653.94

Claims Total	\$82,499.08
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